



CALL FOR ENTRIES

2017 Annual DBIA Rocky Mountain Region Design-Build Project Awards

Overview

The Design-Build Institute of America, Rocky Mountain Region (DBIA RMR) invites you to submit your successful design-build project(s) for our 2017 Annual DBIA RMR Design-Build Project Awards competition. **Completed entries must be submitted via email by November 13, 2017.**

To be considered for a Regional Design-Build Award, projects must demonstrate successful application of design-build principles and contracting method, including collaboration in the early stages of the project and the acceptance of single-entity risk. The project must be completed on time, on budget and without litigation. Winning projects are honored for advanced and innovative application of total integrated project delivery and unique solutions to project challenges.

Judging will take place in November 2017 by a jury of industry experts. Awards will be presented during the 2017 DBIA RMR Annual Meeting and Awards Luncheon on Friday, December 8, 2017. This physical award will be engraved with the project name, category and team name. Additional awards specifying the owner, engineer, architect or other team members may be purchased after the award ceremony through DBIA RMR.

Award Categories - Project awards may be presented in the following categories:

<u>Civic:</u> Federal, state and municipal building (except those that fall within specific awards categories), including courthouses, fire and police stations, museums, theaters sports, recreational etc., including those publicly or privately funded or PPP	<u>Commercial:</u> Retail, mixed-use, multi-family (Private or P3 funded)	<u>Design Excellence:</u> Honors projects that achieve an owner’s overall aesthetic vision through outstanding design.
<u>Educational Facilities:</u> Schools K-12, dormitories, classroom buildings, training facilities of all kinds, sports facilities, secondary and post-secondary	<u>Healthcare Facilities:</u> Hospitals, clinics, treatment centers, etc.	<u>Industrial/Process/Research Facilities:</u> Factories, production and processing facilities, laboratories, etc.
<u>Office Buildings:</u> Public or private	<u>Rehabilitation/Renovation/Restoration:</u> Existing facilities that are modified, improved or restored using the design-build delivery method, including historic restorations, interior design and build-out, etc.	<u>Transportation:</u> Roads, highways, bridges, tunnels, airfields, runways, hangars
<u>Water/Wastewater:</u> Storage and treatment facilities	<u>Excellence in Subcontracting:</u> Subcontractors may enter a submission for this category for a project or portion of a project that meets the criteria.	

****Best Overall Project ****

The jury will also present a “Best Overall” Project Award to one submitted project. To be eligible, all projects entries must select one of the above entry categories. All submissions will automatically be included in the Best Overall competition, regardless of size or sector, granted they meet all other eligibility requirements.

Please Note: Awards may not be given in every category, regardless of how many entries were received for that category. A minimum score will be required for a project to be eligible for an award.

Eligibility

- All design-build projects submitted must have been completed and owner occupied by November 1, 2017.
- Projects must be delivered under a single-source design-build contracting method between the owner/user and the design-builder.
- Projects submitted cannot have received a past award from DBIA Rocky Mountain Region or DBIA National.
- The design-build team must have been “at risk” for both the project’s cost and the project’s schedule.
- All companies who submit an entry must have a DBIA member (Individual Member or Industry Partner Member) on the project team.
- All companies who submit an entry must register at least one person to attend the 2017 Annual DBIA RMR Awards Banquet and Annual Membership Meeting. One ticket is included with your submission.

Entry Requirements

- All entries must be emailed to heather@dbiarockymountain.org by November 13, 2017.
- All entries must include:
 - Signed waiver allowing DBIA RMR to utilize information in the entry for DBIA marketing materials. Please use the waiver on page three (3) of this document.
 - Email submission of the documents to heather@aegweb.org containing the entire entry submission and photos.
- Entry fee for a single category is \$100, which includes one (1) ticket to the DBIA RMR Annual Awards luncheon on December 8, 2016, where winners will be announced. If a project meets the criteria set forth above, it may be submitted in multiple categories. Companies may also submit more than one (1) project for consideration.

Questions?

To ensure a fair judging and review process, DBIA staff can only answer questions directly related to the award submission process, eligibility and rules. Questions can be directed to Heather Clark at 303-518-0618 or heather@dbiarockymountain.org

Please Note: The DBIA RMR awards program is modeled after the DBIA National awards program to encourage you to submit to both awards programs. Please keep in mind that the Regional deadline for entries is **later than the National deadline**. The category thresholds are lower for the regional awards than the National awards as well, so please also keep this in mind if you are submitting for both programs.

THE DBIA RMR DOES NOT AUTOMATICALLY SEND YOUR SUBMISSION TO DBIA NATIONAL. IF YOU WISH TO PARTICIPATE IN THE DBIA NATIONAL AWARDS PROGRAM YOU MUST SEND A SEPARATE SUBMISSION AND FOLLOW THEIR GUIDELINES.

Judging Criteria

A jury of industry experts will evaluate project submissions primarily on successful achievement of the owner's project goals and the implementation of design-build best practices. Judges will place special emphasis on the design team's use of **innovation** to add value to the project, including the use of new systems, methods and technologies and processes that decrease cost and increase efficiency, speed, and safety. The design quality of the project, including aesthetics, functionality and life-cycle considerations, will also be a key consideration. You must follow all instructions and include all requested materials. Incomplete submissions will not be considered.

Submission Requirements and Point Values

Answer the questions clearly and succinctly, paying close attention to all aspects of the question. The quality of an entry's presentation will have bearing on its chance to win.

Overall Presentation & Conformance to Entry Requirements (5 points)

Cover Page

First interior page should include the following:

- Project name, award category, construction start and completion date, final project cost, and project address.
- Primary contact name, company, mailing address, phone number and e-mail address.
- Photographs may be included on the cover page, but are not required. Project photographs are, however, required in other sections.

Waiver/Disclosure Agreement

Include the following statement and signature: On behalf of the submitting company, I understand that the contents of this entry become the property of DBIA and will not be returned. DBIA shall have the right to make all text and photos available for publication without compensation, real or implied, and without claim by nominees against the jury, DBIA or its staff, or individual DBIA members. I further understand that DBIA has the right to include information provided in this entry for a public project database.

Signature

Printed Name

Title

Date

1 – Project Overview – Maximum of 2 pages (5 points)

- Provide a narrative description of the project (i.e. size, location, etc.) and the project goals, challenges, and constraints identified by the owner, as well as, those identified by the design-builder. Describe how the project met or exceeded the owner's goals.

2 – Owner Letter – Maximum of 2 pages (10 points)

- Include a letter from the owner stating how the completed project met the owner's goals. The letter must be submitted on the owner's letterhead. Letters may be addressed to the DBIA RMR Design-Build Awards Jury. If the owner cannot submit a letter, please explain why they are unable to do so.

3 – Photographs – Maximum of 7 pages (3 points)

- Digital photos of the project is **required**. Include five (5) to seven (7) high-resolution images.
- Photos should be saved at 300 dpi at 4" x 6" or larger, as high-resolution JPEG, TIF or EPS files. They should NOT be part of a software program such as PowerPoint, Word or Acrobat.
- Applicants are responsible for obtaining the rights from their photographer to reprint the photographs without limitations. Ownership of a physical photo is not sufficient. Photographers normally retain the copyright of photos, so applicants should ensure they have permission to copy and send photos to DBIA for use without limitations. Any liability for copyright violation shall be borne solely by the applicant. If a photo credit is required, include the photo credit information on a label or separate page.

4 – Project Team – Maximum of 2 pages (2 points)

Required for those entering in the Excellence in Subcontracting category.

- Identify the member companies of the project team
 - Contractual design-build team leader
 - General contractor
 - Architect(s)
 - Engineer(s)
 - Specialty Consultant(s)
 - Specialty Contractor(s)
 - Owner/developer
 - Other team members significant to the submission
- Provide a chart depicting the contractual relationship between team members.

5 – Source Selection & Contracting Approach – Maximum of 7 pages (15 points)

- Provide a copy of the owner's RFP (for reference only)
- List the evaluation factors used by the owner in source selection
- Identify the method the owner used in the RFQ/RFP process to accurately communicate requirements (i.e. Performance, Prescriptive, Functional)
- Identify the design-build contract format (cost-based, lump sum, etc.)
- Identify the basis of contract (industry standard, custom developed)
- Describe the risk assumption and equitable risk allocation to the benefit of the project
- Describe how awards and incentives were allocated within the team (i.e. between the owner and design-build entity and the design-build entity and the specialty contractors)
- Identify three (3) challenges associated with the projects and explain how the team overcame them

6 – Schedule and Cost Performance – Maximum of 5 pages (15 points)

Complete the Table below:

	Contracted	Actual
Start Date		
Completion Date		
Project Cost		

- Describe how the design-build team met required schedule dates. If there were any changes, explain why.
- Describe how the design-build team saved time and money while enhancing project value to the owner's benefit. Examples could include the use of value-engineering and BIM.
- Illustrate how design-build best practices were applied to the project from the RFQ/RFP stage through the post-award phases of design and construction (DD, CD, construction and commissioning).
- Provide information about the claims and litigation/arbitration history of the project. Only cases filed in a court of law or claims submitted to a board of arbitration are applicable. Lien claims are exempt. If there were no claims or litigation, please state so.

7 – Design & Quality Approach – Maximum of 5 pages (15 points)

- Describe the overall complexity of the project and design challenges. Responses should address the entire project including:
 - Architectural
 - Structural
 - MEP
- For industrial, process, research, or technically complex facilities, include a brief description of the significant project requirements.
- Photos included may be referenced (i.e. before and after photos) and graphics that help illustrate the points being made may be included.
- Describe how the team worked together both pre-and post-award. How did the team communicate across disciplines e.g. how was cost information communicated to designers?
- Describe the quality assurance process that was used on the project. Identify specific instances where the design-build process encouraged cost control and quality assurance.

8 – Innovations – Maximum of 5 pages (20 points)

- Describe significant innovations developed through this project.
- What innovative systems, and/or materials improved design, construction and lifecycle costs.
- If relevant, explain how the following concepts and/or methodologies were incorporated into the project:
 - Sustainability
 - BIM/technology
 - Value engineering
 - Lean construction

9 – Safety – Maximum of 3 pages; excluding Table of Contents (10 points)

- Describe the safety program.
- Did you develop a site-specific safety and health policy manual? If yes, include a copy of its table of contents. If a site-specific manual was not developed, include a copy of the table of contents of the company manual.
- Were regular on-site safety meetings held? If yes, include a copy of a meeting agenda as documentation.
- Describe specialized safety training conducted on this project.
- Describe any innovative safety and health programs used specifically for this project.
- Include a table that lists:

Total Hours Worked on the Project	
Duration of Construction (in months)	
Fatalities	
Cases with Days Away from Work	
Cases with Job Transfer or Restriction	
Other Recordable Cases	

10 – Additional Material Required for Design Excellence Submissions (30 points total)

If you are not submitting in the Design Excellence category, you do not need to complete this.

- Describe the owner’s overall aesthetic vision. Describe how this vision was conveyed via the RFQ/RFP process and/or in face-to-face project informational meetings and interviews. (10 points)
- Describe how the design-build team communicated their solution(s) to the owner; include additional photos, schematics, drawings, boards, etc., as necessary. (10 points)
- Include a letter from the owner describing how the team responded to challenges and solutions posed by the project; include examples of collaboration among and between design disciplines and across the design and construction team as a whole. (10 points)

**AWARD ENTRY CHECK LIST
2016 Annual DBIA RMR Design-Build Project Awards**

Before you submit, please double check the following:

- YES NO 1. Is the “Waiver/Discloser Agreement” signed and included?
- YES NO 2. Did you adhere to all page counts? If not, the jury has the right to stop reading after the maximum page count is reached.

If you’ve check “Yes” to all of the above, then your entry is ready to be submitted into the 2017 Annual DBIA RMR Design-Build Project Awards program.

If you have any questions, please contact the DBIA RMR office at 303-518-0618.